



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
HEADQUARTERS UNITED STATES ARMY AVIATION CENTER OF EXCELLENCE
453 NOVOSEL STREET
FORT RUCKER ALABAMA 36362-5105

Policy Memo 08-24

ATZQ-MEO

5 September 2008

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Commanding General's Policy on Prevention of Sexual Harassment

1. As Commander of the United States Army Aviation Center of Excellence and Fort Rucker, I want to personally state my support and commitment to the Army's policy on the prevention of sexual harassment, and to ensure all Soldiers and civilian employees are provided a work or work-related environment free of sexual harassment.
2. Sexual harassment is a form of gender discrimination that involves unwelcome sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature. An individual who is sexually harassed should tell the person committing the act that such behavior is offensive and inappropriate and it should stop. If the behavior continues, the individual being harassed should immediately report the harassment to the appropriate commander or supervisor. He or she does have the right to file an Equal Opportunity (EO) complaint.
3. Commanders and supervisors will examine all allegations and take the necessary action to ensure that sexual harassment issues are addressed fairly, effectively, and promptly, and ensure the complainant is protected from acts or threats of reprisal. Additionally, I want to ensure all leaders understand if they witness or otherwise know of incidents of sexual harassment, they are obligated to act. Any issue requiring an investigation will be coordinated with the EO Office or Equal Employment Opportunity Office as appropriate.
4. We must work together to ensure a work environment free from sexual harassment. I am adamant, the United States Army Aviation Center of Excellence will maintain the highest standards of honesty, fairness, and professionalism.
5. This memorandum supersedes Policy Memo 07-24, dated 17 July 2007.
6. "Above the Best"

/SIGNED/
JAMES O. BARCLAY III
Brigadier General, USA
Commanding

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